

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – May 12, 2014**

The East Troy Community School District Board met in regular session on May 12, 2014. The meeting was called to order by President, Ted Zess at 7:10 p.m. followed by the Pledge of Allegiance. Board members present were Steve Lambrechts, Chris Smith, Martha Bresler, Dawn Buchholtz, and Ted Zess. Also present were Dr. Christopher Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, reporter, and 21 guests.

Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AND AMENDED AGENDA AS POSTED***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts for approval of the agenda and amended agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES ON APRIL 28, 2014 REGULAR BOARD MEETING, MINUTES ON APRIL 28, 2014 SPECIAL BOARD MEETING (REFERENDUM WORKING SESSION), MINUTES ON MAY 5, 2014 SPECIAL BOARD MEETING (REFERENDUM WORKING SESSION)***

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A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the April 28, 2014 regular Board meeting, minutes of the April 28, 2014 special Board meeting, and minutes of the May 5 special Board meeting. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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Ted Zess explained that the Public Participation Per Board Policy (187) statement will no longer be read at each meeting but rather posted at the entrance; public will still be required to sign in and read the written statement prior to speaking during public participation. No public participation was reported.

***VIII. ADMINISTRATIVE REPORTS***

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***A. District Administrator Report:***

- i. Ms. Puls, High School Art Teacher, presented signed student code of conduct forms for each of the students going on an upcoming overnight/extended field trip to Richland Center. Ms. Puls thanked the Board for their approval, parents for their support and students for their efforts.

- ii. Dr. Hibner reported that graduation is set for June 15, 2014 at 1:00 p.m. He also stated that ETCS staff will be encouraged to attend to represent that graduation is not only a high school accomplishment but a 13 year accomplishment.
  - iii. Amy Foszpanczyk provided an update on performance evaluation system training (ELAVATE).
  - iv. Dr. Hibner and the Board discussed meeting with each other to provide feedback on the current status and future plans of the District. There will be a workshop session held July 9<sup>th</sup> at 4:30 p.m. at the District Office.
  - v. Dr. Hibner briefly reviewed Wisconsin Act 257 that repeals the requirement that school be held for 180 days each school term. The Act does not repeal the calendar date of September 1<sup>st</sup> that public schools may begin their school term.
- B. Business Manager Report: Kathy Zwirgzdas reviewed the recent membership audit and food service audit.
  - C. Director of Instruction Report: No report submitted.
  - D. Director of Special Education/District Assessment Coordinator: No report submitted.
  - E. Student Representative Report: No report submitted.
  - F. School Board President's Report: No report submitted.

***IX. FINANCIAL REPORT***

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No report submitted.

***X. DISCUSSION/ACTION ITEMS***

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- A. Update on Board of Education Referendum Working Session: Joe Donovan, Donovan Group LLC, briefly recapped the listening session held earlier in the evening. Mr. Donovan and Dr. Hibner also presented to the Board a revised version of the community survey of which the Board discussed and will send their feedback to Dr. Hibner by May 16, 2014.
- B. Parent Request for Board of Education Consideration to a Special Exception to Policy 851-Advertising in the Schools: A motion was made by Chris Smith and seconded by Dawn Buchholtz to discuss an exemption to Policy 851 for Girl Scout Troup 4020. The Board discussed at length the request of approval of the Girl Scout Troup to collect food/can donations at school during school hours, to later be donated to the Food Pantry. The Board discussed several options that the Troup and District could pursue that would not need an exemption to Policy 851. Administration will contact the Troup leader to further pursue the discussed options. No action taken.

- C. Professional Staff Contracts for the 2014-15 school year: A motion was made by Dawn Buchholtz and seconded by Chris Smith to approve the professional staff contracts for the 2014-15 school year as presented. Vote: four ayes, Steve Lambrechts abstained. Motion carried.
- D. 1:1 Initiative Funding Options: The Board and administration discussed several options for funding the 1:1 initiatives. No action taken.
- E. Updated and Recommendation by SLC (Student Learning Committee) Regarding Continued Efforts to Address Bullying and Improve Upon Community Awareness and Community Programming: Martha Bresler presented a summary of bullying information per SLC investigation and recommendations of utilizing current PBIS (Positive Behavior Intervention and Supports) practices as the driving point for future anti-bullying activities, to expand anti-bullying activities and character education to the community, have a fund raiser conducted to raise awareness of the community program and to supplement the cost of what the District already provides, and to have special focus on reducing bullying behaviors on buses. A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the Student Learning Committee's recommendations as presented. Motion carried unanimously.
- F. Resolution Authorizing the Establishment of an escrow account for Debt Defeasance: A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve a resolution authorizing the transfer of funds, the establishment of an escrow account with respect to and the defeasance of certain of the general obligation refunding bonds, dated July 1, 2006. Motion carried unanimously.
- G. Staffing Resignations: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the resignation of Michael Bottum. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Chris Smith to approve the resignation of Debbie Canner. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Chris Smith to approve the resignation of Kathy Puer. Motion carried unanimously.
- H. Koerner Annual Bus Contract: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the Transportation Contract Addendum of Students with Disabilities by Koerner Bus Service, Inc. Motion carried unanimously.
- I. Naming School Facilities Policy: A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the Naming School Facilities Policy as presented. Motion carried unanimously.
- J. Head Lice Procedure Policy (443.41): A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve Head Lice Policy (443.41) as presented. Motion carried unanimously.

- K. Works of Hire Policy: A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the Works of Hire Policy as presented. Motion carried unanimously.
- L. Extra-Curricular Pay Schedule Review and Restructure: Kathy Zwirgzdas reviewed the proposed changes to the extra-curricular pay schedule. A motion was made by Martha Bresler and seconded by Dawn Buchholtz to table extra-curricular pay schedule review and restructure. Motion carried unanimously. Item tabled.
- M. Screen Free Week: Chris Smith presented on “Screen-Free Week” presented by Campaign for a Commercial-Free Childhood. The Board briefly discussed.
- N. Update on Professional Staff Employment: Item moved to executive session.
- O. Professional Staff Leave of Absence Request: Item moved to executive session.
- P. Professional Staff Employment-contract renewal/nonrenewal: Item moved to executive session.

#### ***XI. POLICY REVIEW AND DEVELOPMENT:***

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- A. Personnel Policies-500’s (Second Reading): The Board briefly discussed.

#### ***XII. COMMUNICATIONS/ANNOUNCEMENTS***

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No items submitted.

#### ***XIII. BOARD OF EDUCATION – FUTURE ITEMS:***

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No items submitted.

#### ***XIII. ADJOURN TO EXECUTIVE SESSION***

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A motion was made by Dawn Buchholtz and seconded by Martha Bresler to adjourn to executive session for discussion of professional staff leave of absence request and professional staff employment-contract renewal/nonrenewal as provided under 19.85(1)(b) and 19.85(1)(c). Roll call: Steve Lambrechts, aye; Chris Smith, aye; Martha Bresler, aye; Dawn Buchholtz, aye; Ted Zess, aye. Motion carried. Meeting adjourned at 9:32 p.m.

#### ***XIV. RECONVENE TO OPEN SESSION***

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A motion was made by Dawn Buchholtz and seconded by Martha Bresler to reconvene to open session. Motion carried unanimously. Meeting reconvened to open session at 10:13 p.m.

A motion was made by Dawn Buccholtz and seconded by Steve Lambrechts to accept the waiver/release of claims agreement regarding a professional staff employee request. Motion carried unanimously.

A motion was made by Dawn Buccholtz and seconded by Martha Bresler to accept administration recommendation regarding a final non-renewal. Motion carried unanimously.

#### ***XV. ADJOURNMENT***

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A motion was made by Steve Lambrechts and seconded by Martha Bresler to adjourn. Motion carried unanimously. Meeting adjourned at 10:14 p.m.

Respectfully submitted,  
Chris Smith